

Agenda for CINP Board Meeting August 26th, 2011
12:00 to 13:55 CDT

1. Approval of Agenda
2. Approval of Minutes of May 19th, 2011 meeting (appended)
3. Replacements/re-elections for executive
4. NSERC MRS Grant Application
 - Identify authors and tasks
 - Determine schedule
5. Announcements and reports
 - NSERC LRP progress report
 - i. Brochures for lobbying purposes
 - points to focus on
 - Partners
 - Sponsored meetings held – ARIEL Workshop
 - Reports received
 - i. IUPAP Working Group Report
 - ii. SNOLAB Report
6. Executive director search
7. Requests for support
 - Form-fillable PDF for requests and reporting in preparation
8. Other business

Primary Dial-in Number: *1-800-610-4500 (Toll Free in USA and Canada)*

Alternate Dial-in Numbers: *1-702-851-3339 (for callers outside USA and Canada)*

Access Code: *590898*



Canadian Institute of Nuclear Physics Institut canadien de physique nucléaire

Board of Directors Meeting TeleConference 11:30AM CDT, May 19, 2011

Present: Kumar Sharma (Chair, Manitoba), Jean Barrette (McGill), Paul Garrett (Guelph), Garth Huber (Regina), Roby Austin (St. Mary's).

Absent: Jens Diling (TRIUMF)

Minutes (taken by GH).

1 **Approval of Agenda as circulated by KS** - Garrett/Barrette.

2 **Approval of Minutes of the meeting of March 16, 2011** - Huber/Barrette.

3 Announcements and Reports

3.1 Institutional Members Meeting

- KS has sent a Doodle Poll for week of May 30, some responses already received.
- Main Agenda Items:
 - Unaudited financial statements (PG)
 - Executive Director search
 - Institutional Member dues
 - Board Election

3.2 CAP 2011 Program

- DNP program is in place.
- CINP Board meeting scheduled for Monday, June 13 @ noon.
- Attendance: old and new boards, SWG chairs.
 - JB, KS, PG, RA have confirmed attendance. JD likely also to attend. GH cannot attend.

3.3 Advisory Committee on TRIUMF (ACOT)

- Meeting takes place every 6 months at TRIUMF, to provide advisory oversight of TRIUMF, such as advice on how the facility can be used more effectively.
- ACOT members are primarily international subatomic physicists with relevant expertise: Chair, Balantekin, plus representatives from NRC.
- NRC membership undergoing transition:
 - Walter Davidson (NRC) stepping down after many years, to be replaced by June Verrett (NRC).
 - Dan Vayner (NRC VP of Physical Sciences) replacing Pierre Coulomb (President). DV is in charge of TRIUMF matters at NRC.
- ACOT discussing ways to make role of CINP & IPP more productive, wondering if there should be more in-camera sessions where the institutes could provide more frank input.
- ACOT also considering whether to have an in-camera session with the TRIUMF Director. In general, they would like to see a better reporting of “deliverables”, such as hours of beam delivered, etc.
- Our Discussion:
 - Since ACOT has a lot of international members, it is probably useful for CINP & IPP to provide information on the Canadian context, such as how TRIUMF fits into the SAP LRP, TRIUMF role in on-site and off-site program support, etc.

- We note that CINP & IPP already have in-camera sessions with the SAPES at Major Projects Day. The input provided to ACOT would most likely be of a similar nature, providing a summary of the NP portion of the LRP, but with particular emphasis on the role of TRIUMF to program.
- It would seem reasonable for ACOT to also request an in-camera session with the TRIUMF User's Group, since TUG includes international users not part of CINP & IPP. This would in some sense be complementary info to what CINP & IPP would give.
- KS will circulate by email a draft CINP response to ACOT.

4 NP Representative on Science Panel at CAP Congress

- KS received various suggestions earlier by email, including: Jens Dilling (secretary of C2), Reiner Krucken, Canadian IUPAP representatives Wim van Oers and Jean-Michel Poutissou, Walter Henning (ANL).
- Note that Nigel Lockyer (TRIUMF) is already on the panel.
- We put forward two names: 1) Jens Dilling, 2) Reiner Krucken.

5 Requests for Support

5.1 Fillable PDF application form

- KS waiting for new Adobe license before updating the form-fillable PDFs (both conference support and membership application).

5.2 New proposals

- \$2000 already approved for CoulEx school by email vote. It would be helpful if they could provide demographic info afterward in their report, to help us evaluate similar applications in the future.

6 Executive Director (ED) Search

- RA has no report. The PiC advertisement should appear in print soon.

7 Board Election, Meetings

- KS looking for nominations to the Board. RA happy to run again. JB not yet decided.
- KS would let the SWG members know of the Board meeting at CAP Congress, to see if they can attend. 6 lunches have been ordered.

8 Other Business

8.1 U.Sask. Institutional Membership

- GH spoke by phone with Rob Pywell on May 13 to get further info on the Institutional Membership situation at U.Sask.
- Reports that their senior administration initially supportive of CINP membership, but balked at paying the membership dues in late 2008. There has been a lot of turnover in the U.Sask senior administration since then, but not the VP-Research.
- A group of faculty representing the Subatomic Physics Institute (Pywell, Steele, Dick) re. the recent announcement of Sask. Gvt. of significant new funds for nuclear initiatives on their campus.
- Pywell agreed to raise the issue of CINP institutional membership at the meeting, and report back at the Institutional Members meeting. We discussed that it would be appropriate for them to attend the meeting, but not participate in any votes until their membership status is restored.
- A possible issue which may be beneficial to U.Sask. would be an Applied Nuclear Research SWG, since this is a field which will grow a lot on their campus. Such a SWG would need to meet threshold of institutions participating and have a distinct research mandate to meet the conditions set in the bylaws.

9 Next Meeting

- Monday, June 13 @ noon (NL time) at CAP Congress.