

CINP Board Meeting minutes

Date: 19-Nov-2015

Time: 09:30 - 10:28 Pacific

Present: Garth Huber, Ritu Kanungo, Gerald Gwinner, Jean Barrette, Jens Dilling, Dave Hornidge, Sonia Bacca

Notes (prepared by GG)

- Approve agenda: Jean moves, Jens seconds
- Financial report (Sonia)
 - some discussions of what to charge on NSERC vs private account
 - GH: possibility of a \$3-5k NSERC deficit by end of March, would that be problem at TRIUMF? JD: No
 - GH: LRP brief exercise so far under budget
 - Private Fund Audit: GH and PG talked briefly at APS-DNP meeting, audit still underway, discovered a missed invoice to St Mary's from years ago.
 - added email statement from Paul:
 - *The accountants have asked for some clarification on some items from me, which I provided, and wanted to see the bank statement from April until present. Since I was out of town for the past 3 weeks, I couldn't get the statements to them but will next week drop them off. Apart from the missing payment from SMU in 2013, there have been no other issues uncovered. They have not yet completed, but are getting close.*
 - JB: transfer of private fund money to Sonia only after audit is done
 - GH: timeliness of issuing 2015 invoices to institutional members, working with Sonia so these can be done soon

- News from TRIUMF

- JD: ARIEL-II, trying to wrap up provincial contributions
- workshop on detector needs across Canada, Fabrice Retiere leading, Dec 11 at TRIUMF, possibly a 2nd one (maybe at CAP Congress).
- JD: reports from policy meetings at APS-DNP. Incident with Berkeley astronomer; reports in the US of "uncomfortable situations" between undergrads and "senior researchers".
- Propose to draft rules of conduct when individuals operate within a CINP context. Post on the CINP website, to show that the organization is aware of the issue and will not tolerate inappropriate behaviour.

- JD and SB leave.

- Approval of previous minutes:

0 Oct 15/15 E-vote: JB moves, RK seconds

1 Sept 17/15 minutes: some modifications necessary. Defer until next meeting.

- Executive Director Report

- GH: LRPC seems to work "reasonably well"
- RK: already first, broad outline for LRP at first meeting? No.
- GH: CFI has stated that for the 2017 competition, subatomic projects must be "favourably" mentioned in the plan.
- Should emphasize that there needs to be some flexibility, e.g. for new opportunities.
- LRP town hall meeting (Dec 12 in Vancouver)
- format: IPP and CINP presentations
- GG tries to make point that should have somewhat concerted effort by our members (while not trying to prevent members to speak up individually).
- 2016 CAP-Congress
- Now starts on Monday 8am, joint session with IPP needs to move from

usual Monday morning to Sunday afternoon.

- Board meeting on Sunday 6pm, immediately following the AGM
 - 2016 Winter Nuclear and Particle Physics Conference:
 - Studentships: \$500, \$2000 total for Banff – Dave motioned and Rltu seconded
 - Evaluation Committee: Juliette, Jean, Dave
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- Faculty member approval:
 - 067 - Thomas Brunner - JB motion RK seconds
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- Next meeting
 - GG: not in week of Feb 15 (that's reading week, at least across the Prairies),
 - GH will send out a poll after the December Town Hall meeting.
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- 10:28 Pacific: Meeting adjourned