

Board of Directors Meeting
Canadian Institute for Nuclear Physics (CINP)
Jun. 7, 2010, 13:00 EDT
(Meeting held in person at CAP Toronto)

Present: Kumar Sharma (Chair, Manitoba), Paul Garrett (Guelph), Jean Barrette (McGill), Roby Austin (St. Mary's), Jens Dilling (TRIUMF) Invited by the Board: Corina Andreou (SFU), Barry Davids (TRIUMF), Kris Starosta (SFU), Gerald Gwinner (Manitoba)

Absent: Zisis Papandreou (Regina)

Minutes

1. Kumar gives overview of membership – 68 members in 16 institutions includes both Faculty and associate
2. Approval of modified agenda (no financial report since this was just given in the Institutional Meeting and 100% overlap of members present with the Institutional representatives. (Motion: Roby, Second: Jens) CARRIED
3. Kumar gives an overview of the CINP activities for the NSERC LRP process at the CAP.
4. Board Members and SWG Chairs introduce themselves.
5. Sponsored meetings and activities: Kumar has fielded questions about getting CINP support. Upcoming sponsored activities include the QCD workshop at McGill and the Invited Speaker for the CAP/DNP. CINP will need to fully run the town hall meeting for the NSERC LRP. Kumar – should we have an official policy for CINP sponsorship? Roby – perhaps just a statement of our philosophy behind what events we would sponsor. Jean – agrees of approach of Roby. Garth – suggests a one-page form to be filled out showing how meeting agrees with philosophy. Approach for sponsorship should mostly come through the Chairs of the SWG's.
6. General discussion of recruitment activities, and what we need to do to attract new meetings. Jean – Do we run ads in Physics Today or Physics in Canada? Corina – what about creating a brochure? Gerald – need to target students, post-docs through SWG's.
7. Kumar summarizes agenda for CINP business meeting.
8. Kumar summarizes agenda for Nuclear Physics Brief. General discussion of the LRP process, and what is needed for the Brief, especially demographics.

9. Kumar present agenda for CINP meeting for LRP meeting for the CAP session.
10. Adjourned at 14:15.

Agenda

1. Approval of the Agenda
2. Approval of the minutes of previous board meeting
3. Membership:
 - a. Membership report
 - b. Selection of a membership officer
4. Finances:
 - a. Financial report – Paul Garrett
5. Executive director appointment
6. SWG's :
 - a. Introduce Chairs of the SWG's
 - b. A brief report about plans and activities from each SWG chair
7. Agenda for the Annual General Meeting (see attached)
8. Agenda for the Long Range Planning Session on Wednesday (see attached)
 - CINP Meeting on Nuclear Physics Brief for the NSERC LRP

2011: Thursday 10th, June, 15:45 to 17:30, Bahen 1200,
University of Toronto

9. Other Business

10. Adjourn