

CINP-ICPN Institutional Members Meeting

May 31, 2007

Minutes

In attendance: Dave Hornidge (Mt.Allison), Jean Barrette (McGill), Paul Garrett (Guelph), Kumar Sharma (Manitoba), Peter Blunden (Manitoba), Randy Lewis (Regina), Rob Pywell (Saskatchewan).

Absent: Malcolm Butler (St. Mary's).

The meeting was chaired by Garth Huber (Regina). Minutes taken also by GH.

1. Approval of Agenda

The meeting was called to order at 12:03pm Regina time.

2. Introductions and Declarations of Votes held by each Proxy

St. Mary's had previously declared R. Austin, M. Butler, R. Kanungo, A. Sarty as interested faculty members, so their votes are $4+1=5$. The votes are expected to be cast by M. Butler.

Mt. Allison declared K. Ghandi, D. Hornidge as interested faculty, so votes are $2+1=3$. The votes will be cast by D. Hornidge.

McGill stated that they have at four interested faculty (J. Barrette, F. Buchinger, C. Gale, S. Jeon), with possibly more faculty to join later. However, due to delays in getting the necessary administrative approvals, McGill will attend this meeting as a non-voting observer only.

Guelph declared P. Garrett, G. Karl, J. Law, C. Svensson as interested faculty, so votes are $4+1=5$. The votes will be cast by P. Garrett.

Manitoba stated that they have at least seven interested faculty (J. Birchall, P. Blunden, M. Gericke, G. Gwinner, S. Page, K. Sharma, W. VanOers) with the possibility that the final number of interested faculty could be as high as ten (R. Barber, W. Falk, J. Svenne). For the purposes of this meeting, their votes are $7+1=8$. The votes will be evenly split between K. Sharma and P. Blunden (4 each).

Regina declared G. Huber, R. Lewis, G. Lolos, E. Mathie, N. Mobed, Z. Papandreou as interested faculty, so votes are $6+1=7$. The votes will be cast by R. Lewis.

Saskatchewan declared R. Pywell, C. Rangacharyulu as interested faculty, so votes are 2+1=3. The votes will be cast by R. Pywell.

3. Application as a Non-profit Federal Corporation

J. Barrette indicated that the French name of the Institute is still not correct. The correct name should be "Institut canadien de physique nucléaire". The bylaws will be appropriately amended.

P. Garrett indicated slow progress from the Guelph administration to prepay the legal incorporation expenses and then invoice the other universities their respective shares. St. Mary's has indicated their willingness to do this for us, and so M. Butler will proceed with the incorporation with a Halifax lawfirm.

4. Board of Trustees Election Procedure

After some discussion, it was agreed:

- a) Each proxy shall cast votes for up to 6 candidates. Votes cannot be split (i.e. cannot allocate more of your votes for one candidate than another).
- b) The two candidates receiving the most votes shall be elected for 3 year terms, the next two candidates for 2 year terms, and so on. All ties (likely to be many) shall be broken by the Returning Officer by random selection.

If a candidate can only serve a shorter term, this will be respected.

- c) The Returning Officer shall be the DNP Secretary/Treasurer, Greg Hackman. Thank you Greg for agreeing to do this on our behalf!
- d) The Returning Officer (Greg) shall announce the result of the election to the proxies and nominees at the close of balloting.

5. Nominations for the Board of Trustees

The following nominations were received:

- P. Blunden (Manitoba)
- P. Garrett (Guelph)
- G. Huber (Regina)
- R. Lewis (Regina)
- R. Pywell (Saskatchewan) ** only able to accept a 1 year term if elected **

K. Sharma (Manitoba)

All other candidates are available for 3 year terms.

GH will distribute the ballot by email once we find the status of the final nominee from St. Mary's. This will occur no later than the morning of Monday, June 4.

Votes should be sent by email to hackman@triumf.ca no later than the afternoon of Tuesday, June 5.

6. Any Other Business

a) GH reminded everyone that the first Trustee's meeting is scheduled for Monday, June 18 at 7am in Physics Rm 127 at the UofS campus. The agenda for this meeting is indicated in the MOU distributed earlier. Coffee and muffins for 12 people have been ordered, at a cost of \$69.75.

It was agreed that all institutional members can send additional non-voting observers to this meeting, if they wish. D. Hornidge indicated he will attend, and J. Barrette stated that McGill intends to send an observer.

b) The DNP Business meeting is scheduled for 12:30pm that same day. At this meeting, there will be an invitation for all to attend the prospective Individual member's meeting, scheduled for 5pm that afternoon. The agenda for the 5pm meeting is also in the MOU distributed earlier.

It was agreed that an announcement about the 5pm meeting should be sent on the DNP mailing list once the Trustees election is completed. It was also agreed that M. Beaudry and S. Boughaba from NSERC should also be notified.

7. Adjournment

The meeting was adjourned at 12:40pm Regina time. R. Pywell invited all to enjoy the hospitality of the UofS at the upcoming CAP Conference in 2 weeks time.