

Subject: Re: Annual Filing / Avis de rappel : Dépôt annuel
From: Paul Garrett <pgarrett@physics.uoguelph.ca>
Date: 2016-05-02 17:56
To: huberg@uregina.ca
CC: Sonia Bacca <bacca@triumf.ca>

Hi Garth,

Unfortunately, the accounting firm has pushed us back to late may, so now maybe by the agm we might be done. I think the problem was that I missed a window earlier in the year when they asked for some clarification, and it took a while for me to respond. Teaching 2 courses while being chair is definitely a bad idea!

I am just heading home from triumph, and will get the latest bank statement to Sonia tomorrow morning. There had not been a lot of activity on my side, so it should be simple.

Cheers,

Paul

On May 2, 2016 10:05, Garth Huber wrote: > > Thanks Paul.Â I will help Sonia with the process.Â I did not receive a copy from > IC, should I have? > > Paul: Will you be able to give an update on the audit at the Institutional > Members meeting later this week?Â Hopefully it will be done soon, so we can stop > bothering you with this. > > Sonia: It will probably be best if we file this after the end of this week, > after the elections for new Board members.Â We will also have to change the > contact info from Paul to you.Â The \$20 fee must be billed to the private > account (not NSERC-eligible expense). > > Regards, > Garth > > > Paul Garrett wrote: > > Hi Sonia, > > > > Here is the annual message for our filing with Corporations Canada.Â It's a very > > easy process online. > > > > Cheers, > > > > Paul > > > > ----- Forwarded Message ----- > > From: "ic corporationscanada ic" > > To: pgarrett@physics.uoguelph.ca > > Sent: Sunday, May 1, 2016 4:01:10 AM > > Subject: Reminder Notice: Annual Filing / Avis de rappel : DÃfÃ©pÃfÃ©t annuel > > >

Subject: Re: CINP private account
From: Paul Garrett <pgarrett@physics.uoguelph.ca>
Date: 2016-05-03 07:55
To: pgarrett@physics.uoguelph.ca
CC: Garth Huber <garth.huber@uregina.ca>, Sonia Bacca
<bacca@triumf.ca>

Hi Sonia,

The current standing in the private bank account as of the Apr. 6 statement is \$40,507.13.

Cheers,

Paul

On 15-09-06 05:38 PM, Paul Garrett wrote:

Hi Garth and Sonia,

Our private account stands at \$48285.04 as of Aug. 6. There are currently no outstanding commitments against the account, although at some point I should receive invoices for costs associated with the Board meetings during the CAP. These usually amount to a couple of hundred dollars.

One issue that has been brought to light through the audit; I made a mistake back in FY13 where I credited SMU with payment in FY13, when in fact it was a late payment for their FY12 dues. I entered it as paid against FY12 when I received the check, but I didn't deposit it until some time later and mistakenly entered in into my spreadsheet again for FY13. I've contacted Adam Sarty who will attempt to address the issue. However, as this is paid through his Dean's office, and usually he can only approach them once in a fiscal year, he only gives it a 50-50 chance that they will pay.

I will keep you apprised when I get more information from Adam, and I apologize for the mix-up.