

DUDLEY & COMPANY LLP

Chartered Professional Accountants

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#100 - 2255 13th Avenue
Regina, Saskatchewan

January 28, 2020

Canadian Institute of Nuclear Physics –
Institut Canadien de Physique Nucleaire
Department of Physics, U of R
3737 Wascana Parkway
Regina, SK
S4S 0A2

Dear Garth:

Enclosed are copies of your financial statement for the year ended March 31, 2016.

Operating Results

The operating results can be found on Page 3 of the financial statements and report a deficiency of revenues over expenditures of \$3,636 (2015 - \$6,190).

If you have any questions, please feel free to contact our office.

Yours truly,



Dudley & Company LLP
Chartered Professional Accountants

AKC/cz

**CANADIAN INSTITUTE OF NUCLEAR PHYSICS
- INSTITUT CANADIEN DE PHYSIQUE NUCLEAIRE**

Financial Statements

Year Ended March 31, 2016

(Unaudited)

**CANADIAN INSTITUTE OF NUCLEAR PHYSICS - INSTITUT CANADIEN DE PHYSIQUE
NUCLEAIRE**

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Year Ended March 31, 2016

(Unaudited)

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REVIEW ENGAGEMENT REPORT

To the Members of Canadian Institute of Nuclear Physics - Institut Canadien de Physique Nucleaire

We have reviewed the statement of financial position of Canadian Institute of Nuclear Physics - Institut Canadien de Physique Nucleaire as at March 31, 2016 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the organization.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

Regina, Saskatchewan
January 14, 2020


Dudley & Company LLP
Chartered Professional Accountants

**CANADIAN INSTITUTE OF NUCLEAR PHYSICS - INSTITUT CANADIEN DE PHYSIQUE
NUCLEAIRE**

Statement of Financial Position

March 31, 2016

(Unaudited)

	2016	2015
ASSETS		
CURRENT		
Cash, unrestricted	\$ 54,601	\$ 50,018
Cash, restricted	-	2,957
Accounts receivable	4,000	20,543
Prepaid expenses	5,000	5,000
	<u>\$ 63,601</u>	<u>\$ 78,518</u>
 LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 6,491	\$ 17,772
 NET ASSETS	<u>57,110</u>	<u>60,746</u>
LIABILITIES AND NET ASSETS	<u>\$ 63,601</u>	<u>\$ 78,518</u>

ON BEHALF OF THE BOARD

_____ *Director*

_____ *Director*

See notes to financial statements

**CANADIAN INSTITUTE OF NUCLEAR PHYSICS - INSTITUT CANADIEN DE PHYSIQUE
NUCLEAIRE**

Statement of Revenues and Expenditures

Year Ended March 31, 2016

(Unaudited)

	2016	2015
REVENUES		
NSERC grants	\$ 42,000	\$ 39,819
Membership Fees	<u>20,000</u>	<u>19,500</u>
	<u>62,000</u>	<u>59,319</u>
EXPENDITURES		
Executive Director	20,000	20,000
Student scholarships	17,000	17,500
Conferences and workshops	14,331	10,534
Bad debts	-	1,500
Interest and bank charges	77	89
Office	963	1,750
Professional fees	2,000	-
Telephone	649	554
Travel and meetings	<u>10,616</u>	<u>13,582</u>
	<u>65,636</u>	<u>65,509</u>
DEFICIENCY OF REVENUES OVER EXPENDITURES	<u>\$ (3,636)</u>	<u>\$ (6,190)</u>

See notes to financial statements

**CANADIAN INSTITUTE OF NUCLEAR PHYSICS - INSTITUT CANADIEN DE PHYSIQUE
NUCLEAIRE**

Statement of Changes in Net Assets

Year Ended March 31, 2016

(Unaudited)

	2016	2015
NET ASSETS - BEGINNING OF YEAR	\$ 60,746	\$ 66,936
DEFICIENCY OF REVENUES OVER EXPENDITURES	<u>(3,636)</u>	<u>(6,190)</u>
NET ASSETS - END OF YEAR	<u>\$ 57,110</u>	<u>\$ 60,746</u>

See notes to financial statements

**CANADIAN INSTITUTE OF NUCLEAR PHYSICS - INSTITUT CANADIEN DE PHYSIQUE
NUCLEAIRE**

**Statement of Cash Flows
Year Ended March 31, 2016**

(Unaudited)

	2016	2015
CASH FLOWS FROM (FOR) OPERATING ACTIVITIES		
Cash receipts from funders and memberships	\$ 81,500	\$ 73,095
Cash paid to suppliers	<u>(76,917)</u>	<u>(73,262)</u>
INCREASE (DECREASE) IN CASH FLOWS	4,583	(167)
Cash - beginning of year	<u>50,018</u>	<u>50,185</u>
CASH - END OF YEAR	<u>\$ 54,601</u>	<u>\$ 50,018</u>

See notes to financial statements

**CANADIAN INSTITUTE OF NUCLEAR PHYSICS - INSTITUT CANADIEN DE PHYSIQUE
NUCLEAIRE**

Notes to Financial Statements

Year Ended March 31, 2016

(Unaudited)

1. PURPOSE OF THE ORGANIZATION

Canadian Institute of Nuclear Physics - Institut Canadien de Physique Nucleaire (the "organization") is a not-for-profit organization incorporated under a Letters Patent, in accordance with the Canada Corporations Act. The organization's mission is to provide a formal organization to fairly represent and effectively advocate the interests and goals of the Canadian Nuclear Physics research community to relevant agencies and parties.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO).

Income taxes

The organization is a not-for-profit organization, as described in Section 149 of the Income Tax Act, and therefore is not subject to either federal or provincial income taxes.

Revenue recognition

Canadian Institute of Nuclear Physics - Institut Canadien de Physique Nucleaire follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Membership fees are recorded as revenue in the year to which they pertain. Fees received in advance of the year to which they pertain are presented as deferred revenue in these financial statements and are included as revenue in the following year.

Government assistance

Government grants are recognized when there is reasonable assurance that the conditions attached will be complied with and the grants will be received. Grants related to current period expenses are recorded as revenue on the statement of revenues and expenditures. Grants related to future period expenses are recorded as deferred contributions and amortized to revenue as the related expenses are incurred.

The institute receives funds from the Natural Sciences and Engineering Research Council of Canada (NSERC). These funds may only be used to cover costs directly related to promoting and performing research.

Comparative figures

Prior year's comparative figures have been restated to conform to the current year's presentation. The comparative figures were reported on by another CPA firm.

**CANADIAN INSTITUTE OF NUCLEAR PHYSICS - INSTITUT CANADIEN DE PHYSIQUE
NUCLEAIRE**

Notes to Financial Statements

Year Ended March 31, 2016

(Unaudited)

3. CASH, RESTRICTED

Funds received from the National Sciences and Engineering Research Council of Canada (NSERC) are restricted in their use. NSERC funds can only be used for costs directly related to promoting and performing research. NSERC funds cannot be used for daily operating costs. The organization appears to be in compliance of this restriction on the use of NSERC funds.

4. GOVERNMENT ASSISTANCE

NSERC has pledged additional funding of \$44,000 for the 2016-2017 year, \$45,000 for the 2017-2018 year, \$46,000 for the 2018-2019 year, and \$48,000 for the 2019-2020 year. These funds are subject to the availability of funds through parliamentary appropriations. Funds received from NSERC are restricted in their use as discussed in Note 3. NSERC grants received in the year are shown as deferred contributions until the period in which the related expenses are incurred at which time the grant will be recognized as revenue.

5. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, deferred revenue and deferred contributions. These financial instruments are initially measured at fair value and subsequently measured at amortized cost, evaluated for impairment at each balance sheet date with the write down recorded in net income. Impairment reversals may occur and the asset can be written up to its original cost.

Credit risk

The main risk the organization's financial instruments are exposed to is concentration of credit risk. The organization's exposure to credit risk is indicated by the value of its financial assets. The organization has significant exposure to seven individual member universities. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific customers, historical trends and other information.

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

CANADIAN INSTITUTE OF NUCLEAR PHYSICS - INSTITUT CANADIEN DE PHYSIQUE NUCLEAIRE

Department of Physics, U of R
3737 Wascana Parkway
Regina, SK
S4S 0A2

January 13, 2020
Confidential

Dudley & Company LLP
Suite 100
2255-13th Avenue
Regina Saskatchewan S4P 0V6

Dear Sir / Madam:

We are providing this letter in connection with your review of the financial statements of Canadian Institute of Nuclear Physics - Institut Canadien de Physique Nucleaire for the year ended March 31, 2016, which we acknowledge you performed in accordance with Canadian generally accepted standards for review engagements.

We acknowledge that we are responsible for the fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for the design and implementation of internal control to prevent and detect fraud and error.

We understand that your review procedures consisted primarily of inquiry, analytical procedures and discussion, which are not designed to identify, nor can they necessarily be expected to disclose, fraud, shortages, errors or other irregularities, should any exist.

Certain representations in this letter are described as being limited to matters that are material. An item is considered material, regardless of its monetary value, if it is probable that its omission from or misstatement in the financial statements would influence the decision of a reasonable person relying on the financial statements.

We confirm that:

Financial Statements

The financial statements referred to above present fairly, in all material respects, the financial position of the organization as at March 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Completeness of Information

- We have responded fully to all inquiries made to us and have made available to you all financial records and related data and all minutes of the meetings of members, directors and committees of directors.
- There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.
- We are unaware of any known or probable instances of non-compliance with the requirements of regulatory or governmental authorities, including their financial reporting requirements.
- We are unaware of any violations or possible violations of laws or regulations the effects of which should be considered for disclosure in the financial statements or as the basis of recording a contingent loss.
- We have identified to you all known related parties and related party transactions, including guarantees, non-monetary transactions and transactions for no consideration.

Recognition, Measurement and Disclosure

- We believe that the significant assumptions used in arriving at the fair values of financial instruments, as measured and disclosed in the financial statements, are reasonable and appropriate in the circumstances.

- We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities reflected in the financial statements.
- All related-party transactions have been appropriately measured and disclosed in the financial statements.
- The nature of all material measurement uncertainties has been appropriately disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.
- We have informed you of all outstanding and possible claims, whether or not they have been discussed with legal counsel.
- All liabilities and contingencies, including those associated with guarantees, whether written or oral, have been disclosed to you and are appropriately reflected in the financial statements.
- The organization has satisfactory title to all assets, and there are no liens or encumbrances on the organization's assets.
- We have disclosed to you, and the organization has complied with, all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance, including all covenants, conditions or other requirements of all outstanding debt.
- There have been no events subsequent to the balance sheet date up to the date hereof that would require recognition or disclosure in the financial statements.
- A list of uncorrected misstatements that have been identified is attached to this representation letter. The effects of these uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole.
- We have reviewed, approved and recorded all of the following:
 - Account codes you determined or changed;
 - Transactions you classified; and
 - Accounting records you prepared or changed.

General

1. We have reviewed, approved and recorded all of the following:
 - a) Adjusting journal entries you prepared or changed;
 - b) Account codes you determined or changed;
 - c) Transactions you classified; and
 - d) Accounting records you prepared or changed.
2. We have disclosed to you all significant customers and/or suppliers of the organization who individually represent a significant volume of transactions with our organization. We are of the opinion that the volume of transactions (e.g., sales, services, purchases, borrowing and lending) done by the organization with any one party is not of sufficient magnitude that discontinuance would have a material negative effect on the ongoing operations of the organization.
3. Receivables recorded in the financial statements represent valid claims against debtors for sales or other charges arising on or before the balance sheet date and have been appropriately reduced to their estimated net realizable value.
4. There were no inventories on consignment, bill-and-hold, or other arrangements, either owned by us or by our suppliers. Provision, when material, has been made (i) to reduce excess or obsolete inventories to their estimated net realizable value and (ii) for any loss to be sustained as a result of purchase commitments for inventory quantities in excess of normal requirements or at prices in excess of the prevailing market prices.
5. There are no material unrecorded assets or contingent assets (such as claims relating to patent infringements or unfulfilled contracts whose value depends on satisfying conditions regarded as uncertain), that have not been disclosed to you.

6. We have disclosed to you all significant estimates and fair value measurements. We are of the opinion that:
- a) The measurement methods used are permitted under Canadian accounting standards for not-for-profit organizations and appropriate in the circumstances;
 - b) The underlying assumptions are reasonable and reflect management's best estimates considering existing market information;
 - c) The method of valuation has been applied consistently;
 - d) The assumptions are consistent with management's intended courses of action; and
 - e) Financial statement disclosures are in accordance with Canadian accounting standards for not-for-profit organizations.

Other

1. None of the members were in debt to the organization, other than in the ordinary course of business at the year-end or at any time during the year.
2. The organization did not make any related party transactions during the year that have not been disclosed to you.
3. All management fees, bonuses or other remuneration paid to or accrued on behalf of members or related parties represent the fair market value of services performed for, or goods provided to, the organization.
4. With respect to specified corporate income we are not aware of any related party having a financial interest in a corporation or group of corporations that is or was a customer of the company representing 10% or greater of the gross revenues of the company for the current fiscal year.

Yours truly,

CANADIAN INSTITUTE OF NUCLEAR PHYSICS - INSTITUT CANADIEN DE PHYSIQUE NUCLEAIRE



14 / 01 / 2020

Date signed